



**VOLUNTEER APPLICATION**

**OUR HOUSE, INC.**  
76 Floral Avenue  
Murray Hill, NJ 07974

**ENTIRE APPLICATION MUST BE COMPLETED. INFORMATION PROVIDED ON THIS APPLICATION MUST BE TRUE AND COMPLETE. Any false statement or falsification of information may be cause for immediate termination as a volunteer at Our House, Inc.**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Were you previously employed by Our House, Inc.? \_\_\_\_\_ If yes, list dates: \_\_\_\_\_

How were you referred to our agency? \_\_\_\_\_

If referred by an Our House, Inc. employee, list name of employee: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ If yes, describe in full: \_\_\_\_\_

\_\_\_\_\_ [Conviction of a crime will not be an absolute bar to employment.]

Have you ever been adjudged civilly or criminally liable for abuse of a person with a developmental disability? \_\_\_\_\_

Have you ever been adjudged civilly or criminally liable for abuse of any person? \_\_\_\_\_

What type of volunteer work are you interested in performing? (Attach separate sheet if necessary) \_\_\_\_\_

What skills and/or qualifications do you possess in regard to your volunteer interests? (Attach separate sheet if necessary)

If you are approved as a volunteer, on what date will you be available for start? \_\_\_\_\_

What days and hours are you available to perform volunteer work? \_\_\_\_\_

**EMPLOYMENT / VOLUNTEER RECORD**

**INSTRUCTIONS:**

**Entire record must be listed. Dates must be accurate. Use additional sheet if necessary.**

<u>Company Name &amp; Address</u>	<u>Date Started/Left</u>	<u>Rate of Pay</u>	<u>Reason for Leaving</u>	<u>Name of Supervisor</u>
Job Title and Responsibilities:				
Phone # _____				
Fax # _____				

<u>Company Name &amp; Address</u>	<u>Date Started/Left</u>	<u>Rate of Pay</u>	<u>Reason for Leaving</u>	<u>Name of Supervisor</u>
Job Title and Responsibilities:				
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Fax # _____				

**EDUCATION**

<u>Name and Address of School</u>	<u>Course of Study</u>	<u>Years Completed</u>	<u>Degree/Diploma</u>
<u>High School</u>			
<u>College</u>			
<u>Other (Specify)</u>			

Please list other past or current volunteer experience:

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**REFERENCES**

LIST **THREE** FROM CURRENT OR PAST JOB OR VOLUNTEER POSITIONS.

If applicable, you may also list supervisors from educational or organizational experiences. (**DO NOT LIST RELATIVES.**)

<u>Name</u>	<u>Job Title</u>	<u>Years Known</u>
<u>Company name and street address</u>		<u>Phone #</u>
<u>City, State, and Zip code</u>		<u>Fax #</u>

<u>Name</u>	<u>Job Title</u>	<u>Years Known</u>
<u>Company name and street address</u>		<u>Phone #</u>
<u>City, State, and Zip code</u>		<u>Fax #</u>

<u>Name</u>	<u>Job Title</u>	<u>Years Known</u>
<u>Company name and street address</u>		<u>Phone #</u>
<u>City, State, and Zip code</u>		<u>Fax #</u>